

Southern System Planning
 Thursday, August 12, 2010
 Knights of Columbus Hall
 1501 W Fayette, Effingham, IL
 1:30 – 4:30 PM

Meeting Purpose

The purpose of this meeting is the organization of the southern System Planning panel,

Desired Outcomes: By the end of the meeting

- Approve minutes of last meeting,
- Understand issues and questions of members.
- Review the System Law and administrative rules on Merger and Memo from Anne
- Agree on-Member Input section of the Planning document
- Agree on “rules of engagement for Public Input.”
- Review and revise the planning document
- Agree on Subcommittee structure and charges for subcommittees
- Received comments from non-panel representatives

Agenda			
Topic	Process	Who	Time
Start Ups: Introductions Purpose Desired outcome Agenda/Additions?	Present Check for agreement	All Jan	15 min
Approve Minutes of July 14 Meeting	Review Minutes Approve	Panel Jan Facilitator Ellen Recorder	5 min
Report on Issues-from Member Libraries	Updates – LCLS, LTLS, RPLS, SHLS Q & A Review & Follow-up	Panel Reps Ellen Facilitator Jan Recorder	15 min
Review proposed revised planning document Member Input Section Rules of Engagement for Public Comment	Review document Revise Agreement	Ellen Presenter Panel Leslie Facilitator Bev Recorder	20 min
System Law/Administrative rules, & Anne Craig Memo dated July 19, 2010	Review Questions /Comments Review & Follow-up	Bev Presenter Panel Leslie Facilitator Ellen Recorder	15 min
Subcommittees/ Working Groups Definition, Subcommittee Charge Timeline,	Review Proposal Q & A List proposed revision	Jan Presenter Panel Bev Facilitator Leslie Recorder	30 min
Public Comment on Subcommittee/ Working Group proposal	List Comments Clarify	Leslie Facilitator Audience	10 min

		Panel Bev Recorder	
	BREAK		15 min
Subcommittees/ Working Groups Definition, Subcommittee Charge Timeline, Appointments/Volunteers	Review Panel Changes proposed Review Public Comments Revise Form Subcommittees Agree	Panel Jan Facilitator Leslie Recorder	20 min
What information does the panel feel they still need?	List Clarify Prioritize Agreement	Panel Ellen Facilitator Bev Recorder	15 min
Organizational Meetings of Subcommittees			30 min
Report Back	Report Back Q & A	Panel Jan Recorder	10 min
Review Bin Next steps-	List Clarify Agree	Panel Ellen Facilitator Leslie Recorder	5 min
Meeting Review including facility & facilitation	Plus / Delta	Panel Leslie Facilitator Ellen Recorder	5 min