

Southern System Planning
 Tuesday, September 14, 2010
 Carterville, IL
 10:30 AM – 4:05 PM

Committee meetings and Panel Meeting will be held at the **Carterville Community Center** located at 120 N. Greenbriar Rd
 Phone: 618-525-8304 or 618-985-8304

Lunch with tours will be at the **Shawnee Library System** facility located at 607 S Greenbriar Rd
 Phone: 618-985-3711

Meeting Purpose

The purpose of this meeting is to further the work of the panel toward the Goal/Outcome as approved by the individual system boards.

Desired Outcomes of Committee Meetings

Work on the charge of the committee
 Determine who will report for the committee
 Develop a timeline of when key decisions of the committee will be made.

Desired Outcomes of Planning Meeting

Approve minutes of last meeting,
 Understand concerns and questions of members.
 Review planning document
 Report on Fiscal data requested
 Develop a timeline of key milestones for the planning process
 Reports from the subcommittees
 Strategic Plan
 Legal, Governance and Membership
 Delivery
 Resource Sharing
 Discussion and planning of next steps for the subcommittees
 Gather agenda Items for the October Meeting

Agenda			
Topic	Process	Who	Time
Subcommittee Meetings			1 1/2 hours 10:30 AM
Lunch and tour of ShLS			1 hour (noon)
Start Ups: Purpose Desired outcome Agenda/Additions? Approve Minutes of August 12 Meeting	Present Check for agreement	Panel F: Ellen R. Bev	10 minutes (1:00 pm)
Report on Issues/concerns from Members	Discussion	Panel F: Leslie R. Bev	15 minutes (1:10 pm)

Review revised planning document	Review document Agreement	Panel F: Jan R: Ellen	10 minutes (1:25 pm)
Timeline of Key Milestones	List Milestones Assign dates Agreement	Panel F: Bev R: Leslie	20 minutes (1:35 pm)
Report on fiscal data requested at August 12 meeting	Review of data Discussion	Panel F: Jan R: Ellen	10 minutes (1:55 pm)
Report from Subcommittees	One subcommittee member reports Facilitators will record questions and comments.		
Strategic Plan	Report Questions	Panel	15 minutes (2:05 pm)
Legal, Governance & Membership	Report Questions	Panel	15 minutes (2:20 pm)
Break			15 minutes (2:35 pm)
Resource Sharing	Report Questions	Panel	15 minutes (2:55 pm)
Delivery	Report Questions	Panel`	15 minutes (3:10 pm)
Public Comment on Committee reports	Rules of engagement Be recognized Stand to speak so all can hear Add to topic not just to agree with another speaker.	Panel F: Ellen R: Jan Audience	15 minutes (3:25pm)
Discussion and planning of next steps for the subcommittees	What is still needed Prioritize list Next steps	Panel F: Jan R: Bev	15 minutes (3:40 pm)
Agenda items for next meeting	List items Clarify Agreement	Panel F: Leslie R: Bev	5 minutes (3:55 pm)
Meeting and Facilitation Review	Plus/Delta	Jan	5 minutes (4:00 pm)