

Southern System Planning  
 Thursday, December 2, 2010

Lincoln Trail Libraries System  
 1704 West Interstate Drive, Champaign, IL  
 Phone 217-352-0047

10:30 AM – 4:30 PM

**Meeting Purpose**

The purpose of this meeting is to further the work of the panel toward the Goal/Outcome as approved by the individual system boards.

**Desired Outcomes of Planning Meeting**

**By the end of the meeting**

- Approved minutes of last meeting
- Understand concerns and questions of members
- Reports from the subcommittees
  - Strategic Plan
    - Endorse the mission, vision, and values for the new organization for distribution to the each system for member input and board action.
  - Legal, Governance and Membership
    - Endorse for distribution Board composition and selection process for distribution to the each system for member input and board action.
  - Delivery
  - Resource Sharing
    - Review a draft plan for Resource Sharing
- Review the Timeline
- A list of outcomes Items for the January Meeting

Agenda			
Topic	Process	Who	Time
Subcommittee Meetings & Tour @ Lincoln Trail			2 hours 10:30 AM
Lunch and Meeting @ Lincoln Trail			1 hour 12:30 PM
Start Ups: Welcome Purpose Desired outcome Agenda/Additions? Approve Minutes of November 10 <sup>th</sup> Meeting Affirm changes to planning document	Present Check for agreement	Panel F:Jan R: Leslie	15 minutes  (1:30 pm)
Report on Issues/concerns from Members	Report Q & A Next Steps	Panel F:Bev R: Ellen	15 minutes  (1:45 pm)

Mission, Vision and Values	Present Draft Revise	Panel F: Leslie R: Jan	20 minutes (2:00 pm)
New board structure and tasks	Present Draft Revise	Panel F: Ellen R: Bev	25 minutes (2:20 pm)
Public Comment on: Mission, vision and values; New board structure and tasks	Comments Q & A	Panel F: Leslie R: Bev Audience	20 minutes (2:45 pm)
Break			15 minutes (3:00 pm)
Report from committees			
Resource sharing	Draft Plan Q & A Next Steps	Panel R: Ellen	15 minutes (3:15 pm)
Delivery	Report Q & A Next Steps	Panel R: Leslie	15 minutes (3:30 pm)
Strategic Plan	Mission Vision Values – Agree, and send to individual system boards for concurrence Report on other tasks Q & A Next Steps	Panel R: Jan	10 minutes (3:45 pm)
Legal, Governance & Membership	Board Structure – Agree, and send to system Boards for review and posting to membership Report on other tasks Q & A Next Steps	Panel R: Bev	10 minutes (3:55 pm)
Public Comment on: Committee reports	Comments Q & A	Panel F: Leslie R: Jan	10 minutes (4:05 pm)
Review of Key Milestones	Are we on track? What might we adjust? Agreement	Panel F: Bev R: Ellen	5 minutes (4:15 pm)
Desired outcomes for next meeting	List items Clarify Agreement	Panel F: Ellen R: Jan	5 minutes (4:20 pm)
Meeting and Facilitation Review	Plus/Delta	Panel members	5 minutes (4:25 pm)