

# Southern System Planning Panel Meeting – September 14, 2010

## Carterville, IL

### Notes from Flip Charts

#### Report on Issues/concerns from Members

Issues & concerns of members

Jo Ann—Vendor discounts/continue??

**LCLS**—Same frequency of delivery

Review research ILA has with merger

Think about a facilitator/mediator

Automated members concerned about keeping funds separate

**LTLS**—Commitment of multitype lib.

Member criteria

Actual structure of new system

Financial

ILL

How to move materials in large area

Meetings/open meetings

Cost of New Autom. System.

Not short term—long other options

Can system survive v/out merger

Nina P/maintain commitment to resource sharing

**SHLS**—LLSAP & fees

Budget

Ellen up beat messages/keeping informed

**RPLS**—Need for facilitator

Geographic lines/& how they fit to needs of lib—

Cost of LLSAP fees & autonomy

Need a timeline—

Due Diligent—make sure all doc shared

Attended Northern sys meeting—to see their progress

Coop-today Comments

Voting—motion/second/vote makes it clear what we agreed on.

Marian mont. for all decisions. 2<sup>nd</sup> Diane. Passed-

#### Anne and Greg Questions

Date when to be done w/merger.

Boards in control.

June 8-memo.

Decision made in context of current state fiscal climate & rising cost of doing business.

SOS—Resource sharing key service, LLSAP/TBBS/Delivery.

FY is a clean time to make change

Process is outlined in Rules.

Working on a timeline what needs to be achieved.

Milestone-1st board votes to merge

Allen—Did mergers save money in the past.  
Anne—staff a large part of budget.  
Greg—efficiency of scale—  
Delivery more difficult.  
Staff—Admin units/overhead costs.  
Will there be discussion on merger.  
Yes/open meeting—merger will be on Agenda.  
Val—Merge/Process & time/will ISL come back & change focus.  
Anne—No/But a fluid situation / Inst in Admin Rules on Review boundaries  
23IAC  
3030.120  
Rules for when boundaries are reviewed.  
If sys puts themselves out of business/ISL can divide-up.  
3030.110

### **Review revised planning document**

Planning Doc. Rev-  
1. 2 alternates  
2. Voting—Motion & 2<sup>nd</sup>  
Rec. Subcommittee Doc. 2<sup>nd</sup>  
Coordinator Role  
Connect Bullet Points  
▪ Panel  
▪ Strategic Planning  
Mark Changes  
Valerie Vote on Doc.  
Diane

### **Timeline of Key Milestones**

Timelines

#### **Legal**

Legal require/liabilities—Oct 1<sup>st</sup>  
Assets—Dec 1<sup>st</sup>  
Application—April 1<sup>st</sup>  
Member vote—February  
Draft doc to boards—March mtgs.

#### **Res. Sharing Time**

LLSAP financials, OCLC stats end of Sept.  
Plan—end of December

#### **Strategic Planning**

Survey—completed mid-Oct  
Plan written January 1<sup>st</sup>

#### **Delivery**

Plan for delivery—mid December

### **Report on fiscal data requested at August 12 meeting**

Fiscal Info.

1. Audits posted to Basecamp

2. Clarification letter to ISL
3. Assets over \$10,000 (very few)

## **Report from Subcommittees**

### **Strategic Plan**

Add LLSAP?

### **L-G-M**

Intergovernmental agree-/followup w/Rochelle.

Merger Requirements.

App. For New System

New board – 15 – rep—each system—majority public lib boards

LGM

Membership, looked at proposed & how publics meet them

Discussion on Grandfathering,

Schools.

New entity

Need ID/IMRF—Health Ins.

Relationship w/LLSAP.

Due Diligence.

Timeline.

Intergov/aggr/if a system ceases to pro service during process, then stop when new entity is in place

Transition—

### **Resource Sharing**

1. Core Service
2. LLSAP & Member Stats w/OCLC
3. LLSAP Philosophy

What can we create? Strong Resource Sharing

450 lib. 12 million circ

## **Public Comment on Committee reports**

Public Comment!

Milestone documents.

How close are we the milestones >Milestones—not tied to a calendar

No movement underfoot to remove lib systems from the law.

Keeping local lib system boards—

>may be undo pressure on the system staff

Serve the unserved in Illinois

Definition>of R. Sharing

Where are the non LLSAP members>Need consulting & other things

>what constitutes a high, low, medium library

>How will input be used in process

Boundaries>Look at who should be in what lib system

## **Discussion and planning of next steps for the subcommittees**

Subcommittee—next steps

LC—try to sell ground and rent upstairs

SL try to get building sold.

Delivery Working Group  
Sup of Dep a Driver to meet w/committee liaison.  
Survey questions needed by Fri 24<sup>th</sup> to strategic plan committee

**Agenda items for next meeting**

Agenda Oct. 13.  
Same time frame.  
Address restricted LLSAP funds.  
Facilitator—get on in reserve  
Keep committee reports in agenda.  
LLSAP Funding—How done now--??

**Meeting and Facilitation Review**

+Wonderful Room  
+Good Lunch  
+ISL Coming  
+Good Progress  
+Committees  
+Laughing  
+Facilitation smooth  
+Good participation  
++Less>We/Them

△ Plane to go home