

Southern System Planning Panel Meeting – November 10, 2010

Notes from flip charts

Agenda: Dates for next meeting

Minutes: Valerie moved/Diane second - Approved

Planning Document → Member vote not required

What else → Membership Meeting (?)

Ratification (with information)

Vote by Match 1st for ratification (Tom moved & Karen 2nd)

Comments re: Timeline

Financials

Member Concerns

RPLS

- If members have a say, what if they say “no”?
- RPLS board committed to going out to individual members.
- Explain message, and why.

LCLS

Due to economic situation, some systems have eliminated consulting, others have not.

LTLS

One member seemed to have a disconnect.

- Education piece of all this
- Intergovernmental agreement to share remaining consultants

ShLS

Ellen does good job keeping members informed.

RPLS

Will this thing work?

- Members trusting panel to do right thing

LCLS

Sooner we all start thinking about this as 1 entity, recognize that everything comes under 1 organization, the better & faster this will come together.

Build foundation _ then add later.

Communication

- ➔ How are we doing communication?
- ➔ Cooperation Today
- ➔ Want it to be as seamless as possible.
- ➔ Health Science lib ➔ talk to all groups
- ➔ Set up meetings for discussion
- ➔ Media

System Directors Recommendations

Legal, Governance & Membership Subcommittee

1. Due Diligence. Put in Cooperation Today.
2. Board makeup: [8] Public Trustees, 2 from each system; 2 Public librarians, 3 School librarians, 1 Special librarian, 1 Academic librarian
3. 1st board place 1 year.
4. IMRF
5. Headquarters Effingham

Resource Sharing Subcommittee

Review of Documents

1. Capital Reserve (w/LLSAP working group)
2. Survey Data
3. Two Tiered Resource Sharing Standards (iPAC) & Reciprocal Borrowing. Membership –Economy driver, size.

Delivery Subcommittee

Frequency of delivery

4 – day / week delivery is highest

- 4 day 500 + items/week
- 3 day 300-499 items/week
- 2 day 50-299 items/week
- Mail 49 or less/week

Community Delivery

- Highest volume library gets delivery
- May have summer schedule
- High volume ? multiple drop offs in community

RFP to commercial vendor

USPO

- Library materials = media
- Lower cost to ship \$7
- May be 1-day longer

Charge to Working Group

- No overlap on boarders
- ? Who pays for returns? – under discussion
- ?Would mail delivery slow down return of materials?
- ?How many libraries would get mail?

Hubs stay where they are for now.

Public Comments

1. Increase comfort level
2. Delivery Clarification
3. Delivery – 2010 Figures used, Community Hub – Public Library or other designee.

Assessment – Annual Basic (?) for new board to decide.

4. Archival Information.

Milestone / Timeline,

New Board in place

Need Date.

- Next meet. Poll
- Jan videoconference
- May need 2 day Fri/Sat
- Effingham Extension Center.

December Agenda

- Board solidified
- Legal, Governance & Membership Subcommittee discuss task of new board.
- Delivery Subcommittee more set.

- Resource Sharing Subcommittee draft of Resource Sharing.
- Strategic Planning Subcommittee vote on Vision / Mission Values in December
- Finance – December/January
 - Plan
 - Buildings
- Director/Boards when take effect

+ / ▲

+ a lot accomplished

2 hr subcommittee meetings time good

Document of what documents were needed

Appreciate ISL attendance

Lunch was good

▲ More time for subcommittees