

Shawnee Library System Staffing for FY11

Administration

Ellen Popit, Interim Director (MLS)

(618) 985-3711, ext. 2024; (618) 534-4320 (cell) or epopit@shawls.lib.il.us

Christine Fine, Business Manager

(618) 985-3711, ext. 2005 or cfine@shawls.lib.il.us

Ms. Fine's duties focus on the financial management aspects of System business.

Traci Liddell, Office Manager

(618) 985-3711, ext. 2004 or tliddell@shawls.lib.il.us

Ms. Liddell's duties include bookkeeping and secretarial tasks.

Automation

Troy Brown, IT Manager

(618) 985-3711, ext. 2021 or tbrown@shawls.lib.il.us

Mr. Brown's duties include responsibility for all computer, network, and phone systems as well as maintaining LLSAP performance requirements and quality of service for member libraries.

Traci Edwards, LLSAP Manager

(618) 985-3711, ext. 2020 or tedwards@shawls.lib.il.us

Ms. Edwards' duties include all aspects of LLSAP administration.

Cataloging/Technical Services

Steve Johnson (MLS), Supervisor of Technical Services and Facilities

(618) 985-3711, ext. 2026 or stevej@shawls.lib.il.us

Mr. Johnson's duties within the technical services department focus on authority control.

Shelley Stone (MLS), Cataloging Librarian

(618) 985-3711, ext. 2008 or sstone@shawls.lib.il.us

Ms. Stone's duties within the technical services department include oversight of the SILNET database, work with original cataloging, and training.

Sandy Waldrop, Cataloging Assistant

(618) 985-3711, ext. 2011 or swaldrop@shawls.lib.il.us

Ms. Waldrop's duties within the technical services department focus on the acquisitions and series modules of SILNET.

Delivery

Faith Jones, Delivery Manager

(618) 985-3711, ext. 2003 or faith@shawls.lib.il.us

Ms. Jones' duties include overseeing the drivers, planning and managing routes, implementing daily circulation operations.

Kim Sparks, Library Assistant

(618) 985-3711, ext. 2025 or ksparks@shawls.lib.il.us

Ms. Sparks assists Ms. Jones in daily circulation operations and sorting. In addition, she is able to devote a small portion of her time to managing membership information.

Randy Domineck, Driver, (618) 985-3711, ext. 4 or Shls-drivers@shawls.lib.il.us

Jeff Parks, Driver, (618) 985-3711, ext. 4 or Shls-drivers@shawls.lib.il.us

Vincente Perez, Driver, (618) 985-3711, ext. 4 or Shls-drivers@shawls.lib.il.us

Keith Shew, Driver, (618) 985-3711, ext. 4 or Shls-drivers@shawls.lib.il.us

James Watson, Part-Time Driver, (618) 985-3711, ext. 4 or Shls-drivers@shawls.lib.il.us

Facilities

Steve Johnson (MLS), Supervisor of Technical Services and Facilities

(618) 985-3711, ext. 2026 or stevej@shawls.lib.il.us

As we anticipate repurposing the space in this building, Mr. Johnson will plan and manage the execution of that transition. In addition, he will work in cooperation with the business manager to oversee the disposal of materials and equipment, in accordance with the records retention regulations and Section 10/16 of Illinois Library Law concerning disposal of property.

Southern Illinois Talking Book Center

Loretta Broomfield (MLS), Director

(618) 985-3711, ext. 2027 or lbroom@shawls.lib.il.us

Melissa Crites, Machine Advisor

(618) 985-3711, ext. 2029 or mcrites@shawls.lib.il.us

Doris Crowell, Machine Clerk

(618) 985-3711, ext. 2036 or dorisc@shawls.lib.il.us

Kate Stiles, Machine Advisor

(618) 985-3711, ext. 2028 or kstiles@shawls.lib.il.us

Nancy Willard, Head Clerk

(618) 985-3711, ext. 2038 or nwillard@shawls.lib.il.us