

**Minutes of the January 31, 2011
Legal, Governance & Membership Subcommittee
Conference Call - 8 p.m.**

Location: Phone Conference

Attending:

Bev Obert – Coordinator (RPLS)

Tom Turner (SHLS)

Diane Steele (LCLS)

Nina Wunderlich (RPLS)

Traci Edwards--Scribe (SHLS)

Bev reported that she went to Springfield today to deliver merger documents that were due. She was talking to Anne about membership criteria and Anne indicated that the 5 years may be too long to meet the requirements. They are sending out the requirements for per capita grants soon.

MEMBERSHIP CRITERIA

Diane feels that the rules are too tough and she is afraid we are going to lose libraries. She doesn't feel that losing libraries is what the state library would want. Bev feels that they have to be this tough because the standard is going to be for the whole state. Systems were supposed to be encouraging libraries to meet the standards.

Diane feels there are lots of good library directors that don't have a MLS. She also feels that the school criteria is too tough. She's afraid people are going to be upset.

Tom is also afraid that we will lose a lot of schools.

Bev's afraid that if we lower the standards, it will be really bad if the state requires higher standards.

Bev explained that Appendix C contains a statement that if a school advertises for certified staff and is unable to hire, they are good for one year.

The CE requirements are going to be hard to enforce if systems can't offer CE. The rule is included but it can't be enforced at this time.

Diane stated that the merger is scary to libraries anyway and if we blast them with this criteria it is going to make it worse.

Bev indicated that the requirements have already been reduced and that Appendix C was added to help the situation with gray areas. Staffing options are more flexible. If libraries are not meeting the hours criteria, they will have 5 years to correct it.

Bev is going to clean up the document and get it out to the panel members so it can be discussed at the next meeting. When it gets approved as the base document, she wants approval to share it with the northern systems.

Nina found the public library requirements confusing. Bev explained that there is a special village act that is no longer valid and the wording is taken from the laws.

Nina questioned why the time limit is 3 years for public library hours on schedule C. Bev is changing to 5 to be consistent. Bev will explain that the 5 years may change due to state library requirements.

BYLAWS

The Bylaws need to be sent to Phil Lenzini to review as soon as possible.

Article VI Board of Directors/Section 4 --It was brought to everyone's attention that the nominating committee will not be board members. The committee also discussed that everyone votes for every position, not just their type of library. Nominating committee members can not be on the ballot.

Everyone feels that the board should elect their own officers—not the nominating committee.

Article VI Board of Directors/Section 5--Committee agrees that any partial year term counts as a whole year.

Article VI Board of Directors/Section 8 b.-- Needs to be defined as the "Board Nominating Committee." Section 8 d. will be removed.

Article VI Board of Directors/Section 9--Discussed whether board members could miss 3 meetings or 3 consecutive meetings. Committee wants to change it to consecutive meetings. Also, change the word "call" to "notify". Committee feels that if board members can't make the meeting, they need to let someone know ahead of time. Bev is going to reword this section.

Article VI Board of Directors/Section 11/Executive Committee—Inserting the word "Board" in front of Director because wasn't clear to Pat Boaz.

Article VI Board of Directors/Section 12/Section 1--Committee agrees that there should be 10 board meetings per year.

Article VI Board of Directors/Section 12/Section 3-- Nina feels it should take 5 members to call a special meeting. Committee agrees to change it to 5.

"Article VIII Attendance by Means Other than Physical Presence" was removed because it is covered in Article VI Board of Directors/Section 12/Section 2.

"Article VIII Advisory Councils" was added as requested by Diane.

Other possible articles will not be included.

Bev is going to make the changes and send it to Phil Lenzini. Ours has more detail than the northern version. The goal is to present the Bylaws to the Panel at the February 10th meeting.

INTERGOVERNMENTAL AGREEMENT

The Intergovernmental agreement has been cleaned up and ready to go. It has already been reviewed by Phil Lenzini.

The Bylaws and intergovernmental agreement need to be adopted in March.

UPDATE ON CONVERSATIONS WITH PHIL LENZINI

Phil told Bev that he likes what we are doing. He thinks we need to name the system as soon as possible. Diane asked that his emails be forwarded to committee members. Since current directors have never and can't vote on panel issues, Phil feels there is no conflict of interest if they want to apply for the new director job.

TRANSITION BOARD

Lewis and Clark suggested that the planning panel become the transition board. The transition board's key jobs are to hire a director, run the election for the board, and get the application sent to State Library.

Names for the transition board need to be submitted at the February 10th meeting. It would be good to have the transition board in place in February. Bev thinks that the Panel will continue to produce documents for the transition board to review.

NEXT MEETING AGENDA ITEMS

Transition board will be discussed. What else do we need to cover?

Diane wants to discuss membership criteria feedback. Bev already has some that she will forward to the committee.

Tom asked how are we going to handle releases and reapplying for jobs. What will be done about accrued sick leave, vacation, etc? Bev replied that the four system directors are meeting Friday to address these types of questions. Fiscal officers may have to be kept longer than July 1 to tie up business. People need to know by April whether they have a job or not. Nina feels that everyone will have to be released. Bev feels that LLSAP staff and drivers need to stay constant. Directors will hash it out and bring to committee for suggestions.

Adjourned at 9:30 p.m.