

## **Southern Systems Group**

### **Lewis & Clark Library System Report**

### **March 23, 2011**

The Lewis & Clark Library System Board of Directors considered several documents, and took some actions related to the planned merger at its March 15, 2011, meeting.

#### Delivery Standards

--unanimously endorsed

#### Resource Sharing Plan (February 26<sup>th</sup> revision)

--discussed document at length. Suggested changes:

#### III. Interlibrary Loan Policy, Introduction:

The \_\_\_\_\_ Library System encourages and supports interlibrary loan *through* training, delivery, and negotiated reciprocal access.

#### III. Interlibrary Loan Policy 2. Responsibilities of the Requesting Member Library:

- e) The *requesting* library is responsible for compliance with the copyright law (Title 17, U.S. Code) and its accompanying guidelines, and should inform its users of the applicable portions of the law, including public performance guidelines for audio-visual materials. An indication of compliance shall be provided with all copy requests.

#### III. Interlibrary Loan Policy 3. Responsibilities of Supplying Member Libraries:

- e) The *supplying* library is responsible for clearly and safely packaging and labeling materials for loan in accordance with System and statewide Illinois Library Delivery System (ILDS) guidelines. The *supplying* library is responsible for communicating promptly and directly with the borrowing library regarding overdues, lost material billing charges, photocopy or fax fee billing, or apparent failure to follow the provisions of the policy.

#### LLSAP Policy, Responsibilities of the LLSAP Membership:

- f) Notify the \_\_\_\_\_ System in writing at least one year in advance if the library elects to leave the LLSAP. *The data of the Library shall remain the property of the Library but there will be costs involved in removing that data should the Library elect to leave the LLSAP. LCLS board suggests statement that clearly indicates Library is responsible for the costs to remove data. Perhaps break into two sentences?*

V. Cooperative Discounts, B. The \_\_\_\_\_ Library System offers all full member libraries group discounts on library supplies, electronic resources, bibliographic resources, and other products that leverage the entire group's buying power, resulting in better pricing for all members.

Although most discounts will be negotiated and offered to the entire membership group, it is possible that some product discounts will be applicable to only certain types of libraries, primarily because the audience for the product is a particular type of library. Under some special negotiated arrangements, the \_\_\_\_\_ System may apply a *management* fee as part of the discounted package. [LCLS board suggests deletion of management.](#)

### Application for Merger

--unanimously approved, with corrections (typographical)

### Strategic Plan (2.26.11)

--unanimously approved, with understanding that the Plan will have to be amended to be consistent with FY2012 System Area & Per Capita application.