

**Resolution No:** TBR 2011-06

**Subject:** Nominating Committee  
Procedures

**Recommended By:** Executive  
Directors, LCLS, LTLS, RPLS, SHLS

**Date:** March 29, 2011

**Adopted:**

## Resolution Illinois Heartland Library System Transition Board

The Illinois Heartland Library System Transition Board is responsible for conducting an election for the Board of Directors of the Illinois Heartland Library System beginning July 1, 2011. In order to ensure a transparent process for the Nominating Committee the following Nominating Process is recommended.

1. The Committee will consist of a Chair and 4 other members, one from each of the current systems to ensure geographic representation.
2. Each Board should suggest a name as a member of the committee. They should be confirmed as willing to serve before submission of name to Transition Board.
3. Committee appointed no later than the first April meeting.
4. Nominating Committee will develop a timeline for completion of the following activities:
  - Announce how to nominate candidates for the Board or how to petition for a name to be on the ballot
  - Set a deadline for nominations/petitions
  - Create a slate of candidates consisting of two public library trustees from each system and with the school, public, special and academic seats as geographically balanced as possible. Two or more candidates per seat is desired
  - Each candidate will be asked to submit a short bio/statement of candidacy no longer than 100 words.
  - Present slate of candidates to the Transition Board
  - Hold election with the last voting day in May.
  - Report results to the Board
  - Candidates notified
5. Results announced to the members

The Executive Directors of the current library systems recommend that the Illinois Heartland Library System Transition Board adopt these procedures.