

ILLINOIS HEARTLAND LIBRARY SYSTEM

PERSONNEL COMMITTEE

CONFERENCE CALL MEETING – APRIL 27, 2011 8 P.M.

Conference call in Number 1-800-444-2801 Pin number 8568955

[URL:http://wjl3.acrobat.com/r13898509/](http://wjl3.acrobat.com/r13898509/)

AGENDA

- I. Attendance noted as each calls in
- II. Notes from 4/20 meeting
- III. Review revisions from last meeting (Juliette creating)
 - A. Disclaimer
 - B. Purpose
 - C. Equal Employment & Discrimination
Smaller section [Large section to be an Appendix]
- IV. New sections to review this meeting
 - A. Employment Definitions – Section IV of original document
 - B. Salary Policy (pay period, salary schedules) – Sec. V “ “ “
 - C. Working Conditions and Employment Benefits – Sec. X “ “ “Depending on time:
 - D. Application and Appointment – VI “ “ “
 - E. Staff Development- VII “ “ “
 - F. Promotions, Transfers, and Demotions – VIII “ “ “
 - G. Separations – IX “ “ “
- V. Questions/Concerns
- VI. Meeting next week